Motor Dealer Council of British Columbia

The road to consumer confidence!

Routine Inspection Report

Dealer Info				**Business Premises**				
Date:	Dlr#:			Showroom Spaces #:	Display lot spaces #:			
Dealer Name:				Appropriate sign?	Yes	No	Size:	
				Other Dealer(s) sharing lot?			Yes	No
Trade Name:				If yes, identify dealer name(s) and dealer number(s):				
Dealer Contact:								
Position:				Repair facility on site?			Yes	No
Address:				Service repair agreement?		N/A	Yes	No
				Purchase and Sales Agreement				
Land Line #:	Cell#:			Dealer's name and address			Yes	No
Internet Access		Yes	No	Dealer's registration number			Yes	No
Email:				Purchaser's name and address			Yes	No
Selling as per restrictions?		Yes	No	Date of Sale			Yes	No
Disclosures				V.I.N. and year of vehicle(s)			Yes	No
Registration Certificate Posted?		Yes	No	Make, model and body type			Yes	No
Are last two years of records on site?		Yes	No	Odometer reading (sale)			Yes	No
Pricing of New vehicles on lot	N/A	Yes	No	Odometer reading (trade-in)			Yes	No
Pricing of used vehicles on lot	N/A	Yes	No	Selling price			Yes	No
Damage Exceeding $2000 (used)		Yes	No	Trade-in Allowance			Yes	No
Rebuilt status declared		Yes	No	Balance to be paid			Yes	No
Damage exceeding 20% (new)	N/A	Yes	No	Cost of agreed repairs / Accessory changes			Yes	No
Previous registration outside of province		Yes	No	**Inspection**				
Use of independent vehicle history reports		Yes	No	Stock # on all vehicles			Yes	No
Lease, rental, taxi, police etc		Yes	No	Inventory matches Dealer document			Yes	No
Not suitable for transportation		Yes	No	**Consignment Sales - see back**				
Inaccurate odometer disclosed		Yes	No	**Inspection Results**				
Demonstration vehicle declared	N/A	Yes	No	Approved			Yes	No
All sales persons licensed		Yes	No	Verbal Warning			Yes	No
Vehicle complies with Motor Vehicle Act		Yes	No	Written Warning			Yes	No
Current ad(s) in compliance		Yes	No	Ticket Issued			Yes	No
Copy attached		Yes	No	Ticket #			Yes	No

Remarks:

Follow-up required?	Yes	No	When?
Registrant's signature:			Inspector's signature:

Copy to be left with dealer at time of inspection.

Please see reverse for instructions and explanations