



## Webinar Series Requirements

A webinar participant needs to the following to be successful:

- A computer with Adobe Flash Player installed (on 99% of computers and free)
- Computer speakers to hear videos and interviews
- A high-speed data connection (cable modem, etc.)
- Speaker phone or a hands-free headset (to call an 800 number)
- A quiet, individual place to work, such as an office with a door
- If working from home, undisturbed time at the computer
- A modest level of competence with computers and typing
- The ability to focus for up to two hours without being disturbed

Those who are unsure of their computer skills are encouraged to have a helper for the orientation self-study and the orientation webinar.

## Typical webinar series schedule

<b>Activity</b>	<b>Day</b>	<b>Length</b>
Binder arrival	Monday, week one	
VSA Fasttracks access email	Monday, week one	
Course orientation self-study on the VSA Fasttracks website		One hour
<b>Orientation Webinar</b>	Thursday, week one	Two hours
Session One Assignment	Self-study	Two hours
<b>Webinar One</b>	Monday, week two	Two hours
Session Two Assignment	Self-study	Two hours
<b>Webinar Two</b>	Thursday, week two	Two hours
Session Three Assignment	Self-study	Two hours
<b>Webinar Three</b>	Monday, week three	Two hours
Session Four Assignment	Self-study	Two hours
<b>Webinar Four</b>	Thursday, week three	Two hours
<b>Exam</b>	to be completed by Friday	90 Minutes

(Exams will be proctored at a nearby community college)